

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
03/07/2013**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 6:05 pm

ATTENDING: Board Members: Keith Seward, Dean Streiff, Chris Narveson (6:10), Jim Hoesly, Robert Elkins, and Pattie Salter

ALSO ATTENDING: Dale Hustad, Town Attorney, Mark and Karen Sandlin

K. Seward called the meeting to order at 6:05 p.m.

1. Proof of Posting: Clerk-Treasurer Salter confirmed proper posting.
2. Approve Town Board Minutes:
 - a. 02/05/2013 Town Board Minutes: D. Streiff moved to approve the minutes as presented. R. Elkins 2nd. Motion carried.
 - b. 02/05/2013 Special Town Board Minutes: D. Streiff moved to approve the minutes as presented. J. Hoesly 2nd. Motion carried.
3. Public Comment:
 - a. Windmill Ridge Neighborhood – Regarding Snow Removal – No one was present from the neighborhood association. No action taken.
4. Wisconsin Deferred Compensation Presentation – Heather Danielson of the Wisconsin Deferred Compensation was unable to attend the meeting on Tuesday night due to the snowstorm, but rescheduled her presentation for the April.
5. Patrolman's Report:

D. Nielson reported that he has not had time to work on the truck bid.
6. Finance Committee Report:
 - a. Accounts Receivable Aging List: D. Streiff reported that \$546.98 had been billed in February. There is currently \$255.98 in outstanding bills. P. Salter reported that she had sent a letter to Dennis Fazel and D. Smith Appraisal for collection of their past due bills.
 - b. Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that February's accounts balance.
 - c. Payment of Bills: D. Streiff moved to approve February checks 17019-17036 ACH 40235. C. Narveson 2nd. Motion Carried.

D. Streiff moved to approve March checks 17037-17054 J. Hoesly 2nd. Motion Carried. D. Streiff moved to approve ACH #21162, 22816, 30277, 30278, 33052, 81849, 10233 & 90391, C. Narveson 2nd. Motion carried.
7. Clerk-Treasurer Report:
 - a. Accounting Software Review: P. Salter reported that she and K. Seward met with Town Hall Software and recommended purchasing the software for \$1,799 plus an annual maintenance fee of \$360. C. Narveson moved to approve the purchase of the accounting package. R. Elkins 2nd. Motion carried.
 - b. Pioneer Road Home Complaint – P. Salter reported that Mark and Karen Sandlin were present to address complaints on his property located at W6018 Pioneer Road. Karen noted that they have had a rough time as she's had cancer. They purchased siding and roofing materials back in 2006.

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They were planning to resume the project this spring and are concerned with the 30 day deadline. Without objection the residents will write a letter asking the board to waive the 30 day deadline noting that they will complete the project by June 15th.

c. Correspondence:

- a. Green County Government Days: Scheduled for Monday, April 8 at the Moose Lodge in Monroe beginning at 11 a.m.

8. Chairman's Report

- a. Set 2013 Health Insurance Levels: K. Seward explained that the Personnel Committee had met to discuss this year's insurance rates. The committee recommended an employer contribution rate of 80% which would be implemented in two steps. The 1st move would take place with the payment of the April premium. Dennis would have \$58 deducted from his paycheck and Pattie would not have anything deducted from her check since her premium is less than what would be expected for the first deduction.

K. Seward moved to set the employer contribution at 80% of the tier I to be implemented in two steps the first beginning in April the balance of the move at the end of the year. In addition, future review will take place in October of the year before the decision is made. R. Elkins 2nd. K. Seward noted that the rules have changed and explained that the percentage method gives the board the flexibility to choose a percentage between 50% and 88% of the premium. K. Seward also noted that the HR Committee had reviewed both the recommended percentage calculation as well as a tiered approach and the committee decided the percentage method was the route they wished to pursue. K. Seward also noted that they wanted to keep this consistent with all participants. D. Streiff noted that he felt the Town had two good employees who were dedicated and hardworking and did not feel it was fair to make them pay 20% for their health insurance.

P. Salter presented the board with minutes from 2004 when the health insurance policy was first established. The policy at that time allowed the Town to pay up to the maximum of the least expensive plan available in the area and pro-rated the premiums based on part-time hours. P. Salter reported that she and Dennis had both selected the lowest cost Health Insurance Plans in our area.

She noted that although the proposed change in policy would create a hardship for both Dennis and her. By requiring the employees to pay the additional premiums, it would cost them each the equivalent of two weeks pay per year. She asked the board to consider keeping the Employer premium contribution at 88% of the average tier I plan. If the board decides to increase the employee's portion of Health Insurance, she would like the board to consider offsetting their wages to accommodate for the increase.

K. Seward maintained that at the proposed level of 80% of the tier I plan, the Town would be paying 93% of the premium for Pattie and 89.7% of Dennis' premium. Pattie maintained that the Board should honor their original level of commitment by paying up to the maximum of the least expensive plan available in the area; this year that maximum, as defined by the Employee Trust Fund would be 88% of the average tier I plan. D. Nielson noted that when he was hired, he settled for a lower salary because he would have paid health insurance.

Chair called the question: Chair voted aye, J. Hoesly voted nay, D. Streiff voted nay, C. Narveson voted nay and R. Hoesly voted nay. Without objection, the issue will be returned to the HR Committee.

- b. Discuss 5 Year Financial Plan: K. Seward presented the board with an estimate from Johnson Block to prepare a 5-year financial plan. If we tied our 5-year plan in with our budget planning it would cost us an additional \$1,500 and \$2,000. Which is considerably less expensive than what

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it cost to have Ehlers prepare it 5 years ago. K. Seward noted that we would need to find a place in the budget to pay for the plan.

- c. Report on Cooperative Boundary Agreement Status: K. Seward reported that they met last night and noted that Dale Hustad was to replace Gof Thomson's seat. They presented the board with a marked up copy of the CBA. The group will continue to meet as they got an extension with the Department of Administration of 180 days. The next meeting is scheduled for April 17 at 6 p.m. They also discussed adding an alternate to the committee. J. Hoesly noted that J. Ott expressed an interest in serving on the committee.
9. Plan Commission Report: Sherry Wilde has been meeting with Susan regarding plans to divide the Crawford parcel. The issue will be presented March 28th.
10. Parks Report: C. Narveson reported that the Parks Commission has been busy. They have planned a tree workshop, a tree sale and have developed a Facebook presence.
11. Schedule Next Board Meeting: Without objection, the next Regular Town Board Meeting will be held April 16, 2013 at 6:30 p.m. following the Annual Meeting which will begin at 6 p.m.
12. Adjourn: Discussion ended at 7:45 p.m. C. Narveson moved to adjourn, 2nd by J. Hoesly. Motion carried.

Patricia I. Salter, Town Clerk-Treasurer